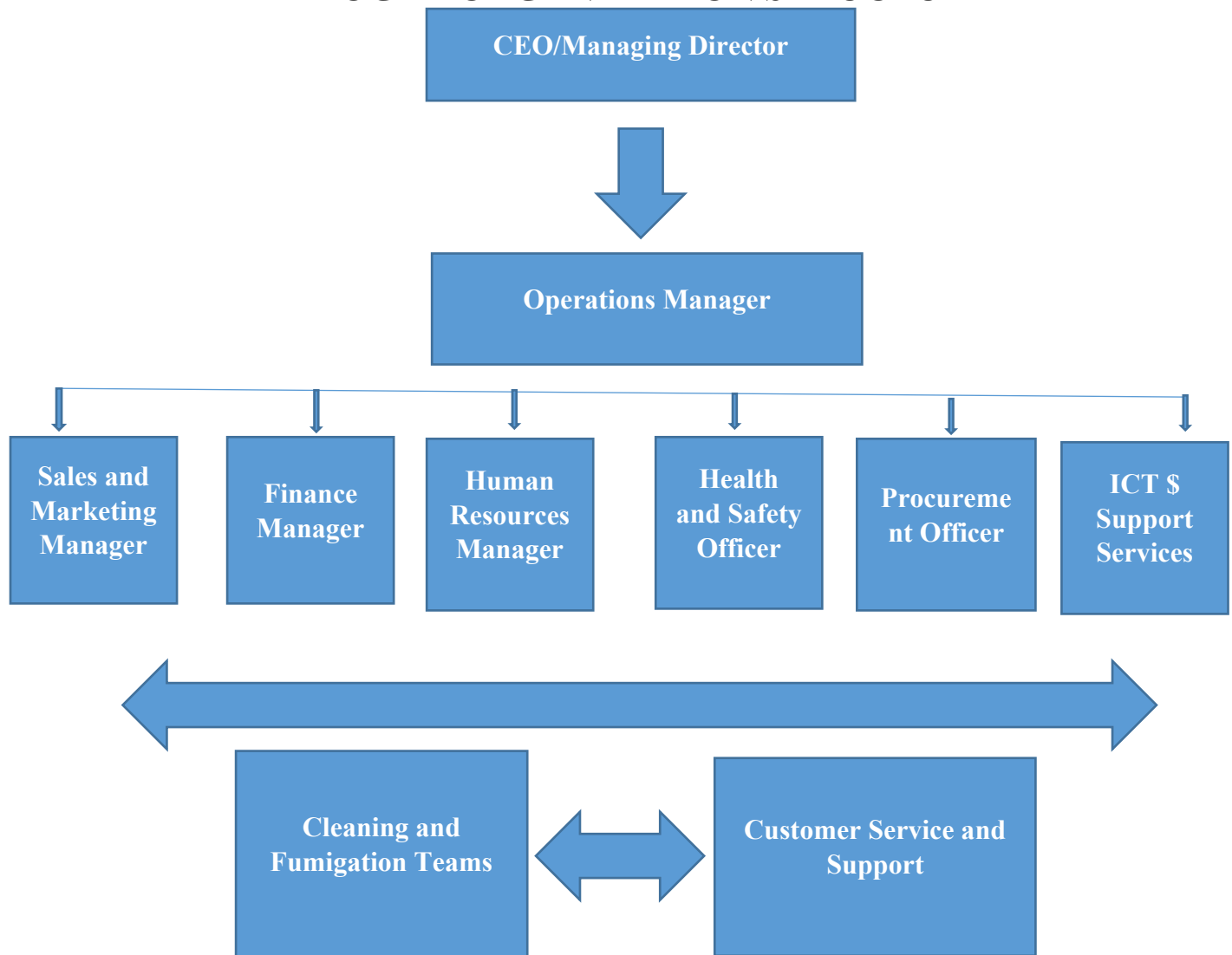


BLOGRE ORGANIZATION STRUCTURE



1. Executive Management

- **Chief Executive Officer (CEO) / Managing Director** – Oversees the entire business and makes strategic decisions.
- **General Manager** – Manages daily operations and ensures smooth coordination between departments.

2. Administration & Finance Department

- **Finance Manager / Accountant** – Handles financial planning, payroll, budgeting, and accounting.
- **Human Resource Manager** – Manages hiring, training, and employee welfare.
- **Procurement & Logistics Officer** – Sources and purchases cleaning materials, fumigation chemicals, and equipment.
- **Receptionist / Administrative Assistant** – Handles client inquiries, scheduling, and office administration.

3. Operations Department

- **Operations Manager** – Oversees cleaning and fumigation teams, ensuring quality service delivery.
- **Supervisors (Cleaning & Fumigation)** – Monitor field staff and ensure compliance with safety and hygiene standards.
- **Team Leaders** – Guide and assist workers in executing their tasks effectively.
- **Cleaning Staff** – Perform general cleaning duties.
- **Fumigation Technicians** – Specialize in pest control and chemical treatments.

4. Sales & Marketing Department

- **Marketing Manager** – Develops marketing strategies to attract clients.
- **Sales Executives** – Engage with potential customers and secure contracts.
- **Customer Service Officers** – Handle client complaints, feedback, and service inquiries.

5. Health & Safety Department

- **Health & Safety Officer** – Ensures compliance with environmental, health, and safety regulations.
- **Quality Control Inspectors** – Evaluate service delivery to maintain high standards.

6. ICT & Support Services

- **IT Support Officer** – Manages software, customer database, and communication systems